

ITEM # 1 The Chairman, David Cloyd, called the meeting to order at 7:30 P.M., on Thursday July 13, 2002. Cloyd welcomed the new student representative to the Board, Steve Zhang.

ITEM # 2^{3/4} ROLL CALL **PRESENT:** Joanne Allen
David Cloyd
Lynne Gregory
Nancy Wheeler
Audre Zembrzuski
Steve Zhang, Student Representative

STAFF: Brian Stoutenburg, Library Director

ITEM #3 APPROVAL OF MINUTES OF MEETING OF JUNE 13, 2002.

Motioned by Gregory
Supported by Allen

MOVED, TO APPROVE THE MINUTES OF THE MEETING OF JUNE 13, 2002 AS WRITTEN.

Yeas: 5 — Ayes. Allen, Cloyd, Gregory, Wheeler, Zembrzuski

ITEM #4 APPROVAL OF AGENDA.

Motioned by Zembrzuski to approve agenda.
Supported by Allen

Yeas: 5 — Ayes. Allen, Cloyd, Gregory, Wheeler, Zembrzuski

MOVED, TO APPROVE AGENDA CARRIED.

ITEM #5^{3/4} POSTPONED ITEMS^{3/4} None.

ITEM #6 REGULAR BUSINESS

Linda Horn who coordinates the Circulation Service Area gave an overview of responsibilities and then a tour of the department. A brief overview of the organizational chart of the Library was discussed.

ITEM #7^{3/4} REPORT AND COMMUNICATIONS

Director's report. The Director's Report is attached.

Board Member comments. Zembrzuski, Wheeler, and Allen asked about some of the patron comments. Allen and Gregory commented on the value of the café. Comments were made as to the art exhibits and the variety displayed.

Suburban Library Cooperative. An RFP was sent out concerning the security of the computer network. Sirsi provided the best cost for software that will deal with issues of vulnerability, telecommunication, and hardware. It was decided that Michicard participating libraries would use the patron's home library card to check out books. Minimum computer configurations were established for use with Sirsi. The SLC Board will not meet during the summer.

Friends of the Troy Public Library. Allen reported that the Friend's Board would not meet during the summer, and that the ManPower/Friends program to raise funds for children's books is underway and that letters were sent to all members of the Chamber of Commerce.

Monthly Reports (June). Circulation for the month of June compared with the same time period a year ago showed an increase of 19.5%. The Library surpassed one million items circulated on June 22nd, and for the entire fiscal year circulated 1,027,064 items, an 18% increase over the previous year. There was an increase in patron visits by 8.3% for the month and up 12% for the year. Program attendance was up 13.7 % for the month and up 11.9% for the year. The number of library programs offered was up 39.5% for the month and up 24.6% for the year.

Staff Changes.

New: No new Staff

Resigned: Hazra Lakdawala (accepted full-time position with Parks & Recreation)

Terminated: Naseem Hashmi

Gifts. No gifts were received

Informational Items. July TPL Calendar

Contacts and Correspondence. 23 written comments from the public were noted.

Public Participation. There was no public participation.

The Library Advisory Board meeting adjourned at 8:30 P.M.

Respectively submitted,

Brian Stoutenburg
Library Director